

BELPRE CITY SCHOOLS
Job Description

COOK

Responsibility:

- Responsible for the efficient operation of their respective kitchen as designated by the Head Cook.

General Duties:

- Prepare and serve breakfast and lunch as required to meet established food, serving, and USDA standards.

Specific Duties:

- Serve breakfast and lunch.
- Follow production records to ensure an adequate amount of food is prepared.
- Fill out production records as requested.
- Adhere to prescribed standardized recipes.
- Acquaint self thoroughly with all procedures in the lunchroom.
- Maintain orderly and clean work area.
- Follow all safety and HACCP regulations.
- Maintain appearance of food, prep and serving areas.
- Be courteous to all staff and students. Ensure that all staff strive for positive customer satisfaction
- Come prepared in standard uniform dress.
- Ability to operate the Point-of-Sale system.
- Perform other related duties as assigned by Head Cook or Supervisor.

(Revised 9/20/06)