

**APPLICATION FOR TUITION REIMBURSEMENT**

**Belpre City School District**

**Belpre, OH 45714**

I, \_\_\_\_\_, apply for permission to take additional college hours per terms of the negotiated agreement. I have listed below the information for the course(s) I plan to take. **Upon completion of these courses, I will provide an Official Transcript(s) and a Copy of Tuition Receipt(s) needed to determine my eligibility for payment.**

College or University: \_\_\_\_\_

Rate of Tuition per Quarter Hour: \_\_\_\_\_ Rate of Tuition per Semester Hour: \_\_\_\_\_

Listing of Course(s) to be taken:

<i>Course No.</i>	<i>Title of Course</i>	<i>Credit Hrs/Qtr-Sem</i>
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____

*(This form must be filed separately for each term.)*

Please indicate the term the courses are being offered: \_\_\_\_\_

Please indicate the fiscal year the courses are being taken: \_\_\_\_\_

Please indicate the term start date: \_\_\_\_\_ and end date: \_\_\_\_\_

*(This form must be submitted prior to the first day of classes.)*

\_\_\_\_\_  
Applicant Signature/Date

**For Office Use Only**

Board approval granted: YES NO Date: \_\_\_\_\_

Official Transcript received by: \_\_\_\_\_ on \_\_\_\_\_  
date

Copy of tuition receipt received by: \_\_\_\_\_ on \_\_\_\_\_  
date